



JOB ANNOUNCEMENT

1301 5th Avenue
Suite 2500
Seattle, WA 98101-2611

206.389.7200
206.389.7288 FAX
www.seattlechamber.com

DATE: August 25, 2011
JOB TITLE: Alliance of Angels Managing Director
CLASSIFICATION: Regular, full-time, exempt
SALARY: Base salary \$80-\$100K DOE

Since 1997, the Alliance of Angels (AoA) (www.allianceofangels.com) has connected a community of more than 100 investors with the most promising early-stage companies in the Northwest to invest, mentor and enable their success. AoA has provided \$60 million early funding for more than 160 Northwest entrepreneurs and has celebrated more than 30 exits, making AoA one of the preeminent angel groups in the world. The Angel Capital Association has cited AoA as the most active group for 2007-2010. With an unsurpassed flow of excellent deals, a top-notch screening process, and the experience to help entrepreneurs understand appropriate market-based valuation and terms, AoA members are well positioned to work as a team to not only find great companies, but also to help them achieve remarkable success.

The Managing Director (MD) is responsible for all AoA operations, including managing revenue and expenses, member and sponsor relationships, hiring and managing staff, as well as sourcing, screening and coaching companies to present to the membership. AoA is affiliated with the Greater Seattle Chamber of Commerce, and staff are employees of the Chamber.

Responsibilities

- Manage revenue and expenses
- Identify, recruit, train and retain investor members
- Identify, cultivate and retain sponsors
- Manage the company submission process from initial screening, through presentation and business plan coaching, member presentation, initial due diligence reports and investor follow-up meetings
- Recruit, train and manage staff – including two UW MBA Fellows
- Serve as liaison between AoA organization and the AoA Seed Fund committee
- Work with AoA board to spearhead Seed Fund II effort
- Represent AoA by attending and speaking at appropriate events
- Manage and coordinate on an annual basis 10 screening committee meetings and 10 membership luncheons
- Conduct investor and entrepreneur education events
- Manage AoA website and other marketing
- Reports to the AoA Board of Directors
- Other assignments as directed by the Board

Requirements

- Strong preference for candidate with early stage private equity investing experience.
- Candidate must be highly motivated; well organized; and possess excellent communication, presentation and analytical skills.
- Knowledge of the Northwest startup environment, web development and event management is a plus.
- Prefer MBA with a minimum of 5 years experience in related fields.
- Must possess valid Washington State driver's license.
- Must be able to lift 40 pounds.

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Minority candidates encouraged.

To apply for this position, send a resume and cover letter to:

E-mail: As Microsoft Word, PDF or text attachments to jobs@seattlechamber.com;
include “Managing Director” in the email subject line

Mail: Alliance of Angels Managing Director
c/o People Programs Department
Greater Seattle Chamber of Commerce
1301 Fifth Avenue, Suite 2500
Seattle, WA 98101-2611

Fax: (206) 903.3432

The Chamber provides a comprehensive benefits package including but not restricted to:
medical, dental, vision, life and long-term disability insurance
employer-matched 401(k) plan
paid vacation, sick leave, and holidays
bus pass supplement

The Chamber is an equal opportunity employer